

Terra Academy Governing Board

Minutes

Board Meeting

Date and Time

Thursday February 25, 2016 at 6:00 PM

Location

The Terra Academy, 267 Aggie Blvd. Vernal, UT

Terra Academy Board members adhere to the following:

1. *Know the charter and act to strategically uphold the vision and mission in our work.*
2. *Be informed, prepared and proactive through due diligence.*
3. *Represent the Terra Academy as a unified board.*

Mission: *Terra Academy focuses on each student as a “unique” whole person in a global society by providing individualized instruction in a community learning model through educational experiences including a broad range of curricular options and project-based learning opportunities that nourish individual talents, skills, and desires.*

Vision: *The vision of Terra Academy is to help students become lifelong independent learners, productive members of society possessing respect for other people and cultures, who are stewards of our environment.*

School Rules: *Be Respectful, Be Responsible, Be Kind* Motto: *Learn, Grow, Be*

Board Members Present

Jared McKeachnie, Lianna Etchberger, Melissa Huber, Pam Rosal

Board Members Absent

Guests Present

Cassie Hays, Liz Howcroft

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Lianna Etchberger called a meeting of the board of trustees of Terra Academy Governing Board to order on Thursday Feb 25, 2016 @ 6:04 PM at The Terra Academy, 267 Aggie Blvd. Vernal, UT.

C.Approve Minutes

J. McKeachnie made a motion to approve minutes from the Board Meeting on 01-28-16.

Melissa Huber seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A.Update to 03-115 School Clubs

Lianna Etchberger will modify policy to include a statement that clubs should be related to the school's mission.

M. Huber made a motion to Approve the policy with modifications suggested by Lianna Etchberger.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Reports

A.Finance Report

The school now employs over 50 employees which increases the amount of reporting the school has to do.

School lunch program budget continues to trend behind but changes to process are improving the outlook.

Budget building process

Cassie Hays arrived late.

B.Director's Report

Enrollment: continues to be strong

Academic Progress: 7 & 8 grades show significant progress since last testing period. K-6 show strong growth overall with the 6th graders performing at a standout rate within the group.

Seniors on track: 17 seniors have been identified as very unlikely to graduate.

The school continues to work closely with students and parents to continue progress.

Fayme Pettit is the new member from the Round Table who will serve as a Terra Academy Governing Board

IV. Finance

A.USDA Loan

The Terra Academy is pursuing USDA loan to purchase the school property. The lawyer fees for the firm who is managing the application process amount to \$75,000. The firm comes directly recommended by Charter Solutions and has a reputation for being the best and most experienced solution. Discussion occurred regarding options

M. Huber made a motion to Move forward with the USDA loan process.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.Feasibilitiy Study

M. Huber made a motion to Utilize Eide Bailey for the feasibility study.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Other Business

A.Lottery Schedule

Current policy states that students/parents have two weeks to decide whether students will attend Terra Academy when offered a spot after the lottery. The policy will be changed to state that students/parents now have 3 business days to decide whether students will attend Terra Academy when offered a spot after the lottery.

J. McKeachnie made a motion to Approve the policy change to 3 business days.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Governance

A.Governance Committee Report

Current Board on Track report identifies two next steps:

1. Board Goals - Your next step is to get your board's goals finalized and loaded in your OKR's with associated key results and assigned tasks. This will help you share the work load and meet year-end objectives.

The governance committee will identify 1 or 2 goals that will strategically support the work that will be done in the board retreat on June 13, 2016. The board retreat will focus on goal setting and strategic planning for the coming year.

2. Board Recruitment - The board should discuss strategic goals for the next 3-5 years, and build a recruitment plan that includes skill sets needed to meet those goals.

The board will pursue this after the board report on June 13, 2016.

B.School Trust Lands- Board Training

The board acknowledges publicly that the school's state trust land money was spent appropriately and there was no carry over.

The board acknowledges publicly that the school's state trust land money was spent appropriately and there was no carry over. Jared McKeachnie made the motion. Missy Huber seconded the motion. Vote passed unanimously.

C.Upperclass Enrollement

Cassie Hays: activities at the school over the summer that keeps the kids engaged with each other.

Jared McKeachnie: Team building/icebreaker

Lianna Etchberger: How can we tie in fundraising to activities surrounding activities we build in this area?

Jared McKeachnie left early.

D.Review 03-105 Student Discipline Policy

Cassie Hays and Lianna Etchberger will revisit the policy next month and make some suggestions to the board if modifications are desired.

VII. Closing Items

A.Upcoming Events

B.Adjourn Meeting

P. Rosal made a motion to adjourn the meeting.
Melissa Huber seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
Pam Rosal